

# Alana K. Simon

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## Elementary Education

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Dedicated professional committed to the well-being and success of every student. Experienced in inclusion team teaching to accommodate a wide range of student needs and backgrounds by employing best practices in intervention and differentiation. Creative drive to develop inspiring lessons that incorporate technology and integrate content areas. Dynamic instructional style that emphasizes relationships, relevance, and rigor.

## Skill Highlights

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- Classroom Management
- Integrated, Thematic Instruction
- Frequent feedback and goal setting with students
- Common Core State Standards
- Student Motivation
- Technology Integration
- Workshop Model of Instruction
- Problem Solving

## Professional Experience

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### Elementary Teacher

December 2009 to May 2012

#### Hilo Union Elementary School – Hilo, Hawaii

- Taught grades 3, 4, and 5 in an inclusion team setting with students of diverse educational abilities and needs.
- Designed and taught technology-integrated lessons that utilized Senteo student response software and the interactive SMART Whiteboard.
- Frequently employed virtual manipulatives, lessons, and videos to enhance instruction and engagement.
- Constantly organized, planned, and assessed students to ensure that lessons were effective, engaging, and aligned to Common Core and Hawaii Content and Performance Standards.
- Consistently impacted student academic growth and achievement with supporting data from the Hawaii State Assessment (HSA), Northwest Evaluation Association (NWEA), and National Assessment of Education Progress (NAEP).

### Part-Time Teacher

June 2009 to December 2009

#### Hilo Union Elementary School – Hilo, Hawaii

- Health and Physical Education Resource Teacher for grades K-6.
- Developed innovative health lessons focusing on mental health, personal well-being, and effective interpersonal communication.
- Organized physical education lessons to promote maximum student participation while utilizing creative games and activities for limited spaces.
- Tailored lessons for primary, intermediate, and upper elementary classes.

### Assistant Director of Education and Teacher

June 2009 to December 2009

#### Sylvan Learning Center – Hilo, Hawaii

Taught students in the Beginning Reading, Academic Reading, Academic Writing, Math Essentials, and Study Skills programs.

Fulfilled various administrative duties, including:

- Overseeing, updating, and adapting students' academic programs.
- Preparing data for parent conferences and communicating student performance with parents.
- Managing, delivering, and analyzing student assessments
- Implementing staff training.

## Education and Training

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### University of Phoenix 2009

Honolulu, Hawaii, United States

Elementary Education K-6

Master of Arts

- 3.8 GPA
- Coursework concentration in planning and implementing powerful, integrated lessons to connect content areas and engage students.

### University of Hawaii at Manoa 2006

Honolulu, Hawaii, United States

Psychology, Minor in Sociology

Bachelor of Arts

- 3.7 GPA
- Concentration in developmental and behavioral psychology courses
- Dean's List for Fall 2005 and Spring 2006
- Golden Key International Honor Society Member and 2006 Collegiate All-American Scholar

## Certifications

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- State of Hawaii Teaching License in Elementary Education K-6, Valid December 12, 2009 - December 13, 2014
- State of Florida Teaching License in Elementary Education K-6, Pending approval

## Professional Development & Affiliations

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- Member, National Education Association (NEA)
- Member, National Council of Teachers of Mathematics (NCTM)
- Teacher Participant in the School and University Partnership for Educational Renewal in Mathematics (SUPER-M) program funded by the National Science Foundation
- Attendee of multiple state sponsored Common Core State Standards workshops
- Attendee of the Pacific Rim International Conference on Disabilities, 2011
- Attendee of Kim Sutton's Creative Mathematics Workshop, 2011
- Participant in the Hilo-Laupahoehoe-Waiakea Complex Teacher Induction Resource Program emphasizing Culture-Based Education, 2011
- Attendee of Diana Day's Classroom Management and Effective Parent Conference Workshops, 2010
- Attendee of AIMS Math and Science Workshops, 2009
- Attendee of Journey Through the Universe Educator Workshop, 2008
- Nonviolent Crisis Intervention Training, 2008